REQUEST FOR PROPOSAL (RFP) FOR SUPPLY /INSTALLATION/ MAINTENANCE OF DESKTOP COMPUTERS

RFP - 000100/HO IT/RFP/82/2020-21
Pre-Bid clarifications
Date: 18.08.2020

UNITED INDIA INSURANCE CO. LTD

INFORMATION TECHNOLOGY DEPARTMENT

19, 4th Lane, Nungambakkam High Road, Chennai - 600034

1. **CLARIFICATIONS ON ISSUES ARISING OUT OF PRE-BID QUERIES & REPLIES**

Following clarification is being issued to the above referred RFP. The bidders to note that this clarification shall form an integral part of the above referred RFP and resulting contracts, if any.

SL. NO	PAGE NO.	POINT/ SECTION	EXISTING CLAUSE	QUERY	UIIC Response
1	16	34. Payment Terms	The payments will be made only after the completion of delivery/installation/commissioning/deemed installation. Any delay in achievement of the milestones or deliverables will result in further delay of the payment. d) The VENDOR recognizes that all payments to the VENDOR under this RFP and subsequent agreement are linked to and dependent on successful completion of delivery and installation/commissioning/ deemed installation of the Desktop Computers as set out in the project plan and therefore any delay in achievement of such milestones / deliverables / activities shall automatically result in delay of such corresponding payment. e) Any objection / dispute to the amounts invoiced in the bill shall be raised by UIIC within reasonable time from the date of receipt of the invoice. j) All bills in ORIGINAL along with delivery challan and installation report should be submitted at Head Office-IT Department for releasing payment. All bills and invoices in original should be submitted at Head Office- IT dept	a) As per location details shared in Corrigendum ,this time no. of PAN India locations are approx. 750 , we request you to allow us partial bill submission, as and when we will be completing installation and getting acceptance certificate (IR) /deemed acceptance confirmations. We request you to allow monthly bill submission. b) Currently due to COVID issue, transporters are not able to provide POD hard copy & difficult to get Acceptance report hard copy from all locations, we request you to accept print copy of scanned POD & IR duly signed by UIIC official.	Excemption would be given for locations under lockdown in view of COVID. UIIC shall accept digitally signed invoices. However, the vendor has to submit the hard copy as soon as situation normalizes.
2	11	18. INSPECTION AND TESTS	Pre dispatch inspection of 5% of total quantity at nearest UIIC premises at no extra cost to UIIC	a)Time taken in PDI at UIIC premises should be excluded for delivery timeline. Pls confirm. b) Location for PDI will be one of the delivery locations shared by UIIC in PO . Pls confirm.	a) Bidder to plan the PDI in advance so as to conduct PDI at the earliest possible time. No extra time for PDI b) Yes. PDI would be at nearest UIIC regional office.
3	13	26. Delivery and installation	The delivery time shall be a maximum of EIGHT weeks from the date of purchase order	We understand location list shared with PO will be final to deliver equipment and installation will be done in PO locations . No further redistribution will be done by UIIC .Pls confirm.	List of final delivery locations will be provided to the successful L1 bidder along with the PO.
4	18	Annexure 1. Minimum Technical Requirements	CHIPSET: Intel H series/B series chipset released on or after 2018 / AMD B series chipset released on or after 2018	Requesting you to change Intel H370/B350 or better Chipset / AMD B300 or better Chipset.	No changes. UIIC look forward to latest model chipsets.